

Conference Booking Form

Name of Organization :

Contact Name :

Telephone Number : Fax Number :

E-Mail Address :

Date of Conference :

Times :

Number of Delegates :

Room Lay-out (Boardroom, Theatre, U-shaped):

Requirements :

Please tick choice

Tea/Coffee on arrival : Mid-morning Tea/Coffee/Biscuits :

Afternoon Tea/Coffee/Biscuits :

Food : (**please tick choice**) : Soup and Sandwiches : Buffet Menu 1/2/3 :

Hot Meal (**please state choice**) :

3-Course Dinner (**please state choice**) :

Desserts with Buffet : Number of Vegetarians :

Equipment : OHP and Screen : Flip Chart :

Any further requests :

£50 Non-returnable Deposit enclosed : Please make cheques made payable to 'Springwater Golf Club'

Please add additional sheets if required.

Address completed forms to:

Springwater Golf Club, Moor Lane, Calverton, Nottingham, NG4 6FZ

